

Mt. Vernon ISD Employees of the Year general information and process definition. Both the Teachers of the Year and the Auxiliary Employee of the Year will be recognized at the Employee Banquet in the Spring.

Teachers of the Year

The Mt. Vernon Independent School District Teacher of the Year program annually recognizes two teachers who are representative of all the outstanding teachers the district is privileged to employ. Consistent with the state and national Teacher of the Year processes, the following criteria are used in selecting MVISD's Elementary and Secondary Teachers of the Year:

- a concern for students and the capability to inspire them;
- a pattern of strengthening the teaching profession through such roles as working cooperatively with peers, mentoring, and serving as a leader;
- a dedication to professional development, as both a learner and a leader; the desire to stay informed of current educational theories and practices;
- a history of making significant contributions to the educational community outside the classroom and to the community at large, playing active roles in service-oriented involvement;
- the willingness and ability to be a spokesperson for public education;
- plans to remain in Mt. Vernon ISD during the coming school year;
- commitment to the possibility of moving through the Region 8, Texas, and National Teacher of the Year process if selected at those levels.

Nomination

- Nominations for this award will be made by peers.
- The nomination should contain the required items listed on the form and be submitted to the Superintendent by the designated date. The person making the nomination shall be responsible for providing additional information regarding a candidate's qualifications if called for by the committee.
- The Superintendent or designee will send out the nomination form to all district employees via email in electronic format. The nomination should be returned to the Superintendent that will include the following information:
 - i. Name of the nominee, their position, and campus
 - ii. No more than a single page letter of recommendation citing the match between the nominee and the listed qualifications.

Selection

- The Superintendent or Designee will choose the Committee Chairperson and his/her committee will serve anonymously for one year to select the Elementary and Secondary Teacher of the Year. Committee members will be selected by the Chairperson and may not have made a nomination in this category. The committee as a whole will make the final selection.

The committee will meet at such time and place as deemed necessary by the Chairperson and devise such procedures as necessary to render a final decision.

Auxiliary Employee of the Year

1. Qualifications
 - a. Any auxiliary staff member (clerical, instructional aides, maintenance, custodial, cafeteria, transportation) shall be eligible.
 - b. Nominees must have at least three consecutive years of experience (including current year) in the Mt. Vernon ISD.
 - c. Nominees shall have the appropriate credentials and experience in the position for which they are employed.
 - d. No previous "Employee of the Year" winner shall be eligible for the award for a period of three years.
 - e. No member of the selection committee or his relations shall be eligible for the award.
2. Nomination
 - a. Any employee, especially the employee's supervisor, will make nominations for this award.
 - b. The nomination should contain the required items listed on the form and should be submitted to the Superintendent by the designated date. The person making the nomination shall be responsible for providing additional information regarding a candidate's qualifications if called for by the committee.
 - c. The Superintendent or designee will send out the nomination form to all district employees via email in electronic format. The nomination form should be returned to the Superintendent or designee that will include the following information:
 - i. Name of the nominee, their position, and campus
 - ii. No more than a single page letter of recommendation citing the match between the nominee and the listed qualifications.
3. The Committee Chairperson will be chosen by the Superintendent or Designee and his/her committee will serve anonymously for one year to select the Auxiliary Employee of the Year. The Committee members will be selected by the Committee chairperson and may not have made a nomination in this category. The committee as a whole will make the final selection. The committee will meet at such time and place as deemed necessary by the chairperson and devise such procedures as necessary to render a final decision.
4. Suggested Criteria for Selection
 - a. Auxiliary staff selected for this award should represent the highest standards of excellence in their field of service, a heart for serving students, and character traits that exemplify high personal and professional standards.